



# খুলনা মেডিক্যাল বিশ্ববিদ্যালয়

পরীক্ষা নিয়ন্ত্রকের দপ্তর

E-mail: shmu.khulna2021@gmail.com

Web: www.shmu.ac.bd

One copy of  
attested  
passport size  
photo should be  
attached with  
gum from  
Principal of the  
Institute

## Application for Obtaining Provisional/ Main/ Marks/Duplicate Certificate

Bank Receipt No.....Date.....Amount of Money.....

1. Applicant's Name (Capital Letter).....

2. Mother's Name.....

3. Father's Name.....

4. Permanent Address: .....

5. Name of the Examination.....

Year of Examination.....Examination Held in Year.....

Student ID.....

6. Name of College.....

7. Name of Examination Center.....

8. Nationality.....

**Signature of the Applicant & Date**

**Signature of the Principal with Date, Seal and Recommendation**

### **RULES:**

| Marks Certificaton/ Certificate Fee: |                                       |         |        |           |            |
|--------------------------------------|---------------------------------------|---------|--------|-----------|------------|
| SL NO.                               | Articles                              | General | Urgent | Duplicate | Triplicate |
| I                                    | Provisional Certificate (All Courses) | 200/-   | 300/-  | 300/-     | 400/-      |
| II                                   | Marks Certificate (All Courses)       | 300/-   | 400/-  | 500/-     | 700/-      |
| III                                  | Main Certificate (All Courses)        | 700/-   | 1000/- | 1000/-    | 1500/-     |

1. Application fees to be deposited online on Janata Bank Limited, Nirala Branch, Account no-0100232078761. Main Copy of deposited fees money receipt will be attached with application Form.

2. If the applicant wants to take the Temporary Certificate in hand, it should be mentioned in the application form along with the photo attested by the Principal of the Concerned College. However, the main certificate will not be issued hand to hand.

3. If for any reason the Temporary Certificate has been lost, then the original copy of the General Diary (GD) of the police station and the original copy of the paper cutting along with the **Admit Card and Registration Card** of the university should be enclosed. At the time of receiving the main certificate, the Provisional Certificate (if received earlier) must be submitted along with the application form and photocopy of the SSC/ Equivalent Certificate must be attached.

4. In order to obtain any duplicate certificate, the required fees, original copy of GD and original copy of paper cutting along with admit card, Registration Card of University and Photocopy of SSC/ Equivalent Certificate must be submitted.

5. **Attested photocopy of the admit card should be attached with the application form.**